

Marquee Application

2019 Victorian Schools Triathlon Championship

Terms and Conditions

To qualify for a site at the above event; a school will have to satisfy the following conditions:

Booking a site

- Please note there is a \$100 (including GST) booking fee per marquee for this event
- A minimum of 15 registered members from the school in question must have entered into the event they intend to have a marquee at.
- Schools need to provide Fairfax Events & Entertainment with the completed form no later than **Friday 22nd February 2019.**
- Priority will be given to schools that book first and fulfil the above requirements

Marquee Set-up

- All marquees must be set up the day prior to the event between 10:00am – 3:00pm. Under no circumstances will marquees be allowed to setup on the day of the event or outside these specified times.
- School Marquees will be set up on Wattie Watson Oval.
- Upon arrival at the venue on Saturday, please contact the Fairfax Site Manager (0497106966)
- Vehicles are not permitted to drive onto grass at any venue during any of the events.
- The marquee is to be erected in the allocated school marquee area, complying with any requests from Fairfax staff regarding its location.

Equipment Required

- The maximum marquee size permitted is 6m x 3m. Marquees larger than these dimensions must be approved by Fairfax Events & Entertainment.
- **All marquees are to be secured to the ground using weights (at least 20kg) on each marquee leg with ropes/straps tying them down to the roof. Standard tent pegs are not adequate.**
- **The School is to supply ALL equipment (including weights) required to erect, secure and dismantle the marquee.**
- **Strictly no vehicle access** on Wattie Watson Oval during both bump in and bump out. Equipment is to be carried from car park.
- The only signage permitted is School Names on marquees and signage – no commercial partners are to be displayed at this event.

Whilst on Site

- If poor weather conditions are forecast the night prior to the event; schools are asked to set up their marquees and secure them, but not raise them up. By keeping them low they will not catch as much wind and the pole legs are stronger. Alternatively, schools can set up the marquees without the roof and then put the roof on Sunday morning. This will help alleviate any issues with damaged marquees overnight prior to the event.
- If weather conditions are such that the Fairfax Event Director deems it unsafe for marquees to be erected, they must be taken down immediately when requested by a Fairfax staff member.
- At the conclusion of the event all rubbish must be placed in the bins provided.
- Fairfax Events & Entertainment does not take any liability for the damage or loss of equipment at Victorian Schools Triathlon Championships.
- Fairfax Events & Entertainment reserves the right to request re-positioning or remove any marquee should they be deemed to impact on the operations of the event itself.

Marquee Application Form

2019 Victorian Schools Triathlon Championship

Name of School:			
Contact Name:			
Mobile:			
Email:			
Events:	<input type="checkbox"/> Victorian Schools Triathlon Championship, Sunday March 3, 2019		
Estimated number of competitors:			
Marquee Size	Frontage (m):	Depth (m):	
Sponsor signage details (if applicable)			
Credit Card Details (for \$100 inc GST booking fee)			
Type (Visa/MC)			
Name on Card			
Card Number			
Expiry		CSV:	

I have read and agree to the Terms and Conditions set out in this document

Name: _____

Signature: _____ Date: _____

Please email the completed application form to:

Rey Berkin
Fairfax Events & Entertainment, Operations Coordinator – Events.
Level 4, 80 Market Street
South Melbourne, VIC 3205
Ph: (03) 9595 3005

Email: rey.berkin@fairfaxmedia.com.au